

QCF Level 2 Cleaning and Support Services 7648-02 (Window Cleaning)



Information Sheet

Awarding body

City and Guilds
South Thames College incorporating Merton College



Training

The appointed trainers and assessors are provided by IMPACT43 Group who is the sole UK partner to South Thames and Merton College. They are also the leading supplier for QCF Level 2 & Apprenticeships for window cleaning in the window cleaning industry.

What qualification will I be awarded if I successfully complete this course?

Each successful candidate will be awarded a QCF Level 2 - Cleaning & Support Services Certificate by City and Guilds

Course description

Qualifications and Credit Framework (QCF) are qualifications gained in the workplace. They are based on National Occupational Standards. When you achieve your QCF it will show that you are competent in your job and that you can work to the standards expected by employers in industry.

Who will benefit from this course?

A QCF will give you proof of experience. Your QCF will be awarded once you can show that you can work consistently to the national standards. Employers benefit from higher rates of staff retention and more motivated teams as staff's skills are recognised.

What experience is needed to do this course?

No formal qualifications are needed for this course, the only requirement is that you have a job in the window cleaning industry to allow our assessors to visit and assess your work.

Duration of the course

As a guideline 12- 16 weeks

Funding and Pre – registration

Aged 19 or over with less than 5 GCSE'S A-C Grade
Hold a UK Passport or lived in Europe for 3 years or more
100% Funding is available for eligible candidates

Learners will need to refer to the funding eligibility form to clarify that funding is available.

How is a QCF made up?

Each QCF is made up of a number of units.

Learners complete 7 Units of competence with 4 mandatory units

Each unit covers a different work activity so you can build up to the full qualification unit by unit. You will be required to undertake a combination of mandatory **and** optional **units**.

Mandatory

Unit 201 Reduce risks to health and safety in the workplace

Unit 202 Communicate effectively in the workplace

Unit 203 Develop yourself in the job role

Then One of the following mandatory's:

Unit 105 Work with others and follow reporting procedures in a cleaning environment

Unit 106 Work individually and follow reporting procedures in a cleaning environment

3 Choices are then made from the following units:

Unit 206 Clean and maintain external surfaces and areas

Unit 215 Clean glazed surfaces and façades

Unit 220 Work safely at heights

Unit 221 Use a water-fed pole system to clean windows and façades

The assessment process

Once you have chosen your units you will make and agree an assessment plan with your assessor.

This will show

- the units the plan covers
 - when you will be assessed
 - where the assessment will take place
 - what you will be doing
 - what evidence you will produce
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The QCF timetable consists of

Training Day 1:

Registration, Risk and Hazard Assessment Training, Law.

Training Day 2:

Working at height solutions. Ladder selection, inspection and safe use. The law behind flat roof access.

Training Day 3:

Water Fed Pole Training, Ladder Practical, Safety Harness & Setting up your work area.

Training Day 4:

Practical Assessments.

Then up to three site visit assessments

Who will be involved in your QCF?

Assessment for your QCF is carried out at your place of work. The people involved in the assessment process are listed below.

The assessor

- will help you plan and organise your workload and evidence
- will observe you carrying out your job over a period of time
- will ask you questions about the work you do
- will judge when you are competent and meet the national standards

The internal verifier

- is employed by South Thames College incorporating Merton College to maintain the quality of assessment within the Level 2 QCF in Cleaning and Support Services - Windows (7648)

The external verifier

- is employed by City & Guilds to ensure that your centre meets the required national standard

Witnesses

- witnesses do not determine your overall competence but may provide evidence of your work for your assessor to judge.
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We will supply the training location

Candidate training is provided in batches of 10 – 20 learners / operatives

Companies can share training days

We will supply a comfortable training location

Tea and coffee / candidates will need to bring a packed lunch

You will need to arrange

A site location for up to three arranged visits, to be attended by your appointed assessor

Help your assessor to prove your competence by supplying the following items:

Certificates of prior training attended relevant to the industry (with a syllabus of the course)

Witness Testimony – This is to be written by someone who knows you and has witnessed you working over a period of time (i.e. Managing Director, Manager, Supervisor, Building Manager, Customer)

Items we will require prior to the first date

National Insurance Number

Copy of proof of identity (British passport/Birth Certificate)

Copy of company public & employee liability insurance documents

For more information

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